



# TOWNSHIP OF FRANKLIN PUBLIC SCHOOLS

3228 Coles Mill Road  
Franklinville, Nj 08322  
[www.franklintwpschools.org](http://www.franklintwpschools.org)

## Direct Deposit Authorization Form

I hereby authorize the Township of Franklin Board of Education (Board) to initiate by electronic transfer, direct deposits (credit entries) of my net earnings to my account in the entity named below (Bank Name) and to initiate, if necessary, debit entries and adjustments for any credit entries made in error.

**Check One:**

- |  |   |
|--|---|
| <input type="checkbox"/> New Authorization     | <input type="checkbox"/> Change to Another Depository |
| <input type="checkbox"/> Change Account Number | <input type="checkbox"/> Cancellation                 |

_____ Bank Name	_____ Transit/ABA Number (9 digit #)
Checking _____ Savings _____ (please check one)	_____ Account Number
Direct Deposit Amount \$ _____	- If depositing full pay, write "ALL" - If depositing partial amount, enter dollar Amount and proceed to 2 <sup>nd</sup> Bank (below)

2<sup>nd</sup> Bank (if depositing into two different banks or accounts)

_____ Bank Name	_____ Transit/ABA Number (9 digit #)
Checking _____ Savings _____ (please check one)	_____ Account Number
Direct Deposit amount will be the remaining balance	

This authority is to remain in full force and effect until the Board has received written notification from me of its termination in such time and manner as to afford the Board and the Depository a reasonable opportunity to act on it.

Employee Name (print) \_\_\_\_\_

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

**IMPORTANT: 1<sup>ST</sup> PAYCHECK WILL BE A LIVE CHECK**